MICROSOFT SURFACE GO TABLET

- **1** Prop up tablet with the attached kickstand. Grades 3-8 will be provided with an attachable keyboard that will automatically snap into place.
- **2** Power on the Device (Button 1 below).
- **3** *You must connect to the Wi-Fi before attempting to log in.* Click on the network symbol (globe) in the bottom right corner of the screen, then make sure that the "Wi-Fi" box is blue and the "Airplane Mode" box is gray. (If this isn't the case, click the box, and it will change colors, turning it either on or off.)
- From the list, click on the Wi-Fi name of your network or SCS hotspot. When prompted, enter the hotspot's password in the "Network Security Key" field and click "Next." After a few moments, you should see that you are "Connected.".
- 5 At the lock screen, press any key to access the login field.
- In the username field, enter the student's email address (ex: 6-digit SCS ID number - 123456@student.scsk12.org). In the password field, enter the student's 8-digit birthdate (ex: March 1, 2010 would be 03012010). Press "enter."
- 7 You will see a blue first-time sign-in screen. The device is setting up the student's account. This process may take up to 40 minutes. (*Do not click on "continue anyway."*) The screen will show the student's desktop when finished.
- 8 Your device is ready to use!

DEVICE REPAIRS: CALL 901-416-5300 M-F, 8 AM - 5 PM. SELECT OPTION 2.



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HP 430 G7 LAPTOP SCS POWERING UP AND LOGGING IN

- Power on the device. A device setup screen will load. 1
- For region, select "United States." 2
- For keyboard layout, select "US." 3
- For second keyboard, select "skip." 4



- For network connection, click on the Wi-Fi name of your home network or SCS 5 hotspot. When prompted, enter the hotspot's password in the "Network Security Key" field and click "Next." After a few moments, you should see that you are connected to the hotspot. Click "next," and wait for the next screen, which will take about 10-15 minutes.
- In the username field, enter the student's email address (ex: 6-digit SCS ID number 6 - 123456@student.scsk12.org). In the password field, enter the student's 8-digit birthdate (ex: March 1, 2010 would be 03012010). Press "enter."
- You will see a blue first-time sign-in screen. The device is setting up the 7 student's account. This process may take up to 40 minutes. (Do not click on *"continue anyway.)* The screen will show the student's desktop when finished.
- Your device is ready to use! 8

DEVICE REPAIRS: CALL 901-416-5300 M-F, 8 AM - 5 PM. SELECT OPTION 2.



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